

ADDENDUM NUMBER 2

SHELBY COUNTY WATER SERVICES METER CHANGEOUT PROJECT

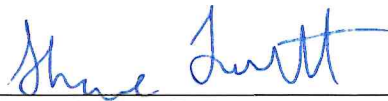
1. Revisions to Project Manual

- 1.1 The following revisions are hereby added as Addendum No. 2 to the referenced Project Manual and shall be considered when preparing bids.
 - 1.1.1 Section 000250 – Prequalification Requirements Page 5 of 7 requested financial information from prospective bidders. Shelby County Water Services will not be considering the bidder's financial information when determining the qualifications of the bidder. As such, the financial submittal requirements have been removed from this Section. Revised Section 000250 – Prequalification Requirements is included in this Addendum. All bidders must submit the prequalification information as instructed no later than 4:30 p.m. on September 2, 2025.
 - 1.1.2 Added ITEM 10 Backflow Preventer Installed Underneath Obstruction to Section 000300 - Proposal Form and Sample Bid Bond to address additional labor costs when installing backflow preventers under these conditions.
 - 1.1.3 Added ITEM 17 Concrete Pavement Replaced for Cuts and ITEM 18 Asphalt Pavement Replaced for Cuts to Section 000300 – Proposal Form and Sample Bid Bond.
 - 1.1.4 Section 000300 – Proposal Form and Sample Bid Bond, Page 4 of 11, Paragraph 3 – Updated the materials to be purchased by the owner and materials to be purchased by the contractor. Contractor will be responsible for purchasing concrete and pavement necessary for repairing cuts.
 - 1.1.5 Updated Line Items for Section 000300 - Proposal Form and Sample Bid Bond to incorporate the additions. **This Addendum will include a revision of Section 000300 – Proposal Form and Sample Bid Bond. Please use this revised Section when submitting your bid.**

2. Questions

- 2.1 Can you provide specifications for the backflow preventer devices to be replaced?
 - 2.1.1 All backflow preventers to be replaced will be dual check backflow preventers. Unfortunately, we do not have a complete list of the dual check backflow preventers in our system. However, typical backflow preventers in our system include: ¾" Watts LF7 and Ford HHS31-323, 1" Watts LF7, and 2" Ford HFS31-777. We will be replacing these backflows with ¾" Watts LF7, 1" Watts LF7, and 2" Ford HFS31-777.
- 2.2 Are these backflow preventers located above grade or below grade?
 - 2.2.1 All backflow preventers are installed below grade.
- 2.3 Is there a specific licensure or certification required by the County to replace backflow devices?

- 2.3.1 There are no special licensure or certification required to install the dual check backflow preventers.


Shane Lovett, P.E.



SHELBY COUNTY WATER SERVICES REQUEST FOR STATEMENTS OF PREQUALIFICATIONS FOR METER CHANGEOUT

Shelby County Water Services (SCWS) is soliciting prequalification documents from qualified meter installers for the 2025 Shelby County Meter Changeout (Project) to demonstrate their ability to meet the levels of technical expertise, experience, and resources required to perform meter changeouts.

Interested Contractors will be required to complete a Prequalification Questionnaire which will be used to select firms who will be permitted to bid on this project. Firms which do not go through the prequalification procedure will not be allowed to bid this project.

The prospective Contractor must demonstrate substantial experience with similar projects.

SCWS will review all information submitted for adherence with request requirements. Qualification approval will be based on information provided as well as past experience with SCWS staff has had with prospective contractor. Additional information may be requested by SCWS. The decision by SCWS will be deemed final.

The information contained in the returned questionnaire will be treated as confidential; however, all submitted material remains the property of SCWS.

Prequalification of a contractor does not relieve that contractor from strict compliance with the contract documents.

Prequalification documents are due on **September 2, 2025 by 4:30 pm**. All packages shall be stamped with date and time they are received. Prequalification packages received after the date and time above will be rejected. Packages may be sent the following addresses depending on carrier.

**SHELBY COUNTY WATER SERVICES METER CHANGEOUT PROJECT
PREQUALIFICATION REQUIREMENTS**

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UPS or FedEx:
Shelby County Water Services
10927 US Highway 280
Sterrett, AL 35147
Attn: Shane Lovett, P.E.

United State Postal Service:
Shelby County Water Services
10927 US Highway 280
Sterrett, AL 35147
Attn: Shane Lovett, P.E.

Hand Delivery Address:
10927 US Highway 280
Sterrett, AL 35147
Attn: Shane Lovett, P.E.

Any questions, comments or objections regarding the prequalification materials, or explanation desired by a prospective contractor regarding the meaning or interpretation of the Prequalification Requirements and related materials shall be made in writing and delivered by Email (with E-mail delivery receipt request) by **August 29, 2025 by 5:00 pm**. Emails may be sent to Shane Lovett at slovett@shelbyal.com. It is the prospective contractor's responsibility to ensure that the email questions are received by the OWNER in a timely manner. Upon receipt of an email question, the OWNER shall provide acknowledgement of receipt within 1 business day. If the prospective contractor does not receive an acknowledgement of receipt of an email in the referenced timeframe, the prospective contractor shall assume the email transmission was not received by the OWNER, and shall be responsible for resubmitting the same in a timely manner, and if necessary by an alternative allowable method of transmission allowing for confirmation of receipt.

Any information provided to any prospective contractor concerning a solicitation will be furnished to all prospective contractors. By submitting the completed Prequalification Information, the prospective contractor waives any and all objections to its form and content.

MINIMUM QUALIFICATIONS FOR PROSPECTIVE CONTRACTORS

- Prospective contractor shall have a minimum of 3 projects in the last 5 years of similar projects in similar scope, size, and complexity to this project.
- Prospective contractor shall have a minimum of 1 project in the last 5 years of similar project where meters utilized the Sensus FlexRead or Sensus FlexNet AMR/AMI system.
- Prospective contractors shall have the personnel resources available to complete the project in the timeframe specified in the contract documents.

**SHELBY COUNTY WATER SERVICES METER CHANGEOUT PROJECT
PREQUALIFICATION REQUIREMENTS**

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PREQUALIFICATION INFORMATION SUBMITTAL REQUIREMENTS

All prospective contractors must submit two (2) complete submittal packages. Use the following forms as well as provide any additional information necessary for completion of the submittal package. All areas shall have answers to them. If there is not information to be provided, please use "N/A" for that section.

PREQUALIFICATION INFORMATION FOR
2025 SHELBY COUNTY METER CHANGEOUT

GENERAL INFORMATION

IDENTIFICATION

Name of Firm: _____

Street Address: _____

Mailing Address (if different from above): _____

City, State, Zipcode: _____

Telephone Number: _____

Facsimile Number: _____

Person(s) to Contact: _____

Principal Contact Email Address: _____

ORGANIZATION

Date your firm was organized or started: _____

Legal form of business: _____

☐ Corporation: State of Incorporation: _____

Date of Incorporation: _____

Federal I.D. #: _____

☐ Individual

☐ Partnership

☐ Joint Venture

☐ Other: _____

AFFILIATES

Is your firm a subsidiary of another company? Yes No

Parent company name: _____

**SHELBY COUNTY WATER SERVICES METER CHANGEOUT PROJECT
PREQUALIFICATION REQUIREMENTS**

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Does your firm have a sister company in a related business? Yes No

Sister company name: _____

PRINCIPALS

List the name and residence (city and state only) of all officers, owners, partners, and principals. Identify the relationship of each to the firm and if active in the firm:

BONDING INFORMATION

Note: The Owner will rely upon the Surety's positive responses in this section as assurance that the applicant is financially stable and responsible to perform this Project.

Attach to this application a letter from your Surety (with current power-of-attorney for the person signing for the Surety), addressed to the Owner regarding this Project and responding to the following:

- a. If you are awarded a construction contract for the Project, will your Surety furnish 100% Performance and Payment Bonds for the contract?
- b. Is your Surety duly authorized to issue construction contract performance and payment bonds in the State of Alabama?
- c. What is your Surety's rating by the A. M. Best Company?
- d. What is your Surety's bonding capacity according to the current Federal Trade Register?
- e. What is the largest single project bond that your Surety has furnished for your firm during the past five years?
- f. What is the aggregate bonding capacity authorized by your Surety for your firm?

SIMILAR PROJECTS CONSTRUCTED

Attach a listing of at least two (2) Similar Projects as required that you have constructed (completed) during the past five years. Projects can be used if prospective contractor was a subcontractor. For each of the projects provide:

- a. Name and location and complete description of each project including scopes
- b. Owner, owner's representative, and telephone number
- d. Names of your Project Manager
- e. Date completed

- f. Bid amount, Final Contract amount, and change order amounts, with cost overruns and why
- g. The contract time as bid, actual time to complete project and completion date, with an explanation of time overrun, if any.
- h. Any claims, disputes, or litigation by or against the Contractor/Owner.

LISTING OF PAST AND CURRENT PROJECTS

- a. Past Projects
Attach a listing of all projects involving meter changeouts, which you have completed during the past five years. Provide the information in a through h above for each project.
- b. Current Projects
Attach a listing of all projects currently in progress involving meter change changeouts. Provide the information in a through h above for each project.

PROJECT STAFF EXPERIENCE

Name and provide the resumes of your current employees who you will have available for assignment to the project staff if you are the successful bidder. As a minimum, include the following staff positions, providing an organizational chart for clarity of position titles:

- Onsite Manager (Direct contact person who will be onsite during the project)
- Project Manager (home-office person to whom the Onsite Manager Reports)
- Home-office Executive or Principal in charge

On, or with, each resume identify the project(s) listed in the Prequalification Criteria on which the individual obtained an experience item. For the positions of Onsite Manager and Project Manager, you may name and provide the resumes of two or more employees who will be available for assignment to the project staff. List all projects which he/she worked on of similar nature of the proposed project.

FAILURE TO COMPLETE WORK

- a. Within the last five years, has your firm failed to complete any work awarded to it?
(If Yes, attach a written explanation.) Yes No
- b. Within the last five years, has the firm been involved in liquidated damages or has a claim prepared by an attorney or claims consultants, excluding routine change orders? (If Yes, attach a written explanation.) Yes No

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End of Section 00250

SHELBY COUNTY WATER SERVICES METER CHANGEOUT PROJECT

PROPOSAL FORM AND SAMPLE BID BOND

SECTION 000300 – Page 1 of 11

Bids shall be submitted in triplicate.

DATE: September 9, 2025
2:00 p.m. Local Time

TO: Mr. Chad Scroggins
Shelby County Commission
200 West College Street, Room 123
Columbiana, AL 35051

Bidding Contractor

1. Pursuant to and in compliance with the Invitation to Bid and the proposed Bid Documents relating to the construction of:

Shelby County Water Services Meter Changeout Project
Shelby County Water Services
Columbiana, Alabama

Including Addenda _____

The undersigned, having become thoroughly familiar with the terms and conditions of the proposed Bid Documents and with local conditions affecting the performance and costs of the **BASE BID** Work at the place where the Work is to be completed, and having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the Work within the time stated and in strict accordance with the Bid Documents, including furnishing any and all labor and materials, and to do all work required to construct and complete said **BASE BID** Work in accordance with the Bid Documents, for the following sum of money:

\$ _____

2. I understand that the Owner reserves the right to reject this Bid, but that this Bid shall remain open and not be withdrawn for a period of sixty (60) days from the date prescribed for its receiving. The period for acceptance of bid may be extended by mutual agreement between Bidder and Owner.
3. The Bidder, if awarded the contract, hereby agrees to commence work under this contract on or before a date to be specified in a written Notice to Proceed from the Owner and to fully complete work as specified. The Bidder also acknowledges and agrees to the Owner's right to assess liquidated damages as specified.
4. If written notice of the acceptance of this Bid is mailed or delivered to the undersigned within sixty (60) days after the date set for the receiving of this Bid, or at any other time thereafter before it is withdrawn, the undersigned shall execute and deliver the Bid Documents to the Owner in accordance with this Bid as accepted, and will also furnish and

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PROPOSAL FORM AND SAMPLE BID BOND

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deliver to the Owner the Performance Bond, Labor and Material Payment Bond, and proof of insurance coverage, all within ten (10) days after personal delivery or any deposit in the mails of the notification of acceptance of this Bid.

5. Notice of Acceptance or request for additional information may be addressed to the undersigned at the address set forth in Item 6 below.

6. The names of all persons interested in foregoing Bid as principals are:

(IMPORTANT NOTICE: If Bidder or other interested person is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give name of firm and names of all individual co-partners composing the firm; if Bidder or interested person is an individual, give first and last names in full.)

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PROPOSAL FORM AND SAMPLE BID BOND

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NOTE: If Bidder is a corporation, set forth the legal name of the corporation together with the signature of the officer or officers authorized to sign contracts on behalf of the corporation. If Bidder is a partnership, set forth the name of the firm together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership.

The Bidder acknowledges by his signature that he agrees to requirements contained in the Invitation to Bid and the Instructions to Bidders, and that should he fail to execute a Contract with the Owner, should the Owner award said Contract to him, that the Owner may rightfully collect the sum of the Bid Bond. The required Bid Bond is attached to this Bid.

NAME OF FIRM: _____

ADDRESS: _____

SIGNED BY: _____ TITLE: _____

PRINTED NAME: _____

Note: If a corporation, Bid must be signed by person authorized by corporation by-laws to bind it to a contract.

The entirety of this project shall be bid as a **“LUMP SUM BID”**. The Bidder agrees to perform all necessary work described in the **CONTRACT DOCUMENTS** for the project, constituted by the **LUMP SUM BID**.

Sworn to and Subscribed before me
This the _____ day of _____, 2025

Notary Public
My Commission Expires _____

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PROPOSAL FORM AND SAMPLE BID BOND

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BASIS OF BID

For unit price items, the quantities shown in the “Items of Work” reflect estimates. The actual quantities will be adjusted during construction to reflect the conditions encountered, or other changes, or Owner preferences. Inasmuch as the actual quantities may vary considerably from the quantities listed in the schedule or shown on the drawings, the bidders shall insert prices that represent his actual costs. The Contractor shall not be paid an amount higher than he bids.

The cost of all work required for the project shall be included in the “Items of Work” listed for the project.

THE OWNER WILL PROVIDE THE CONTRACTOR WITH ALL METERS, ENDPOINT/ TRANSMITTERS, METER BOXES, CURB STOPS, PRVs, BACKFLOW PREVENTERS, AND MISCELLANEOUS FITTINGS FOR COMPLETING THIS PROJECT. CONTRACTOR WILL BE RESPONSIBLE FOR PROVIDING CONCRETE AND PAVEMENT TO REPAIR NECESSARY CUTS AND ANY MATERIAL REQUIRED TO REPAIR DAMAGE RESULTING FROM WORK BY EMPLOYEES OF THE CONTRACTOR. Meters will be ¾” and 1” Sensus iPerl and Sensus Ally meters and 2” Sensus Cordoneel meters. Endpoints will be Sensus SmartPoint 520M Single Port. The Contract Unit or Lump Sum Bid Amounts shall be payment in full for furnishing labor, tools, and equipment necessary to complete each portion of the project in complete accordance with the requirements of the Plans and Specification-Contractual Documents. The Contract Bid Amounts shall include the cost of completing all work described under each bid item description and all necessary incidental work not included or listed as a separate bid item. Incidental work may include, but not be limited to, all necessary excavation (earth or rock), backfilling (earth or stone), demolition, sheeting, shoring, piling, bracing, dewatering, clearing, grubbing, erosion control, locating all utilities and existing piping, repairing or replacing damaged facilities, restoration, grassing, disposal of excess materials, traffic/pedestrian control in accordance with the regulations of all authorities or agencies having jurisdiction over the work areas, permit compliance, and all other miscellaneous tasks necessary to fully complete the projects, etc. The quantities actually required may be significantly more or less than the quantities shown. **The Contractor will be paid for only the quantities actually and properly provided and installed, and approved for payment. The Contractor shall be paid only the price he bids for each item regardless of the conditions encountered, the quantity actually required, or the unit price.**

ITEMS 1,2, AND 3 – METER REPLACEMENT, VARIOUS SIZES

The Contract Unit Price Bid per each shall be payment in full for installing a complete meter assembly including a smart transmitter/endpoint. This item shall include removal of the existing meter and replacing it with the same sized AMR meter and transmitter. Work to be performed includes excavating around existing meter box as required, removing old meter, replacing meter washers, setting new meter and transmitter, establishing GPS coordinates, data management, providing owner with necessary information for integration into the Owner’s metering and billing software, restoration of landscaping, and other items as necessary for a complete and fully functional meter set. The vast majority of ¾” and 1” meters will be Sensus iPerl meters. Owner will determine the location where Sensus Ally meters will be installed. Two inch meters will be Sensus Cordoneels.

For ¾” and 1” meter installs, this line item also includes a installing a complete meter assembly into an existing smart transmitter/endpoint that will remain. This portion of the work will include removal of the existing meter and installing the same sized AMR meter. The existing transmitter is to

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PROPOSAL FORM AND SAMPLE BID BOND

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remain. Work to be performed includes excavating around existing meter box as required, removing old meter, replacing meter washers, setting new meter and connecting to existing transmitter, deactivating the transmitter from the old meter and reactivating to the new meter. establishing GPS coordinates, data management, providing owner with necessary information for integration into the Owner's metering and billing software, restoration of landscaping, and other items as necessary for a complete and fully functional meter set.

Of the 13,750 meter changeouts called out under line items 1 and 2 of the bid schedule, approximately 1,200 will have meter changeouts where the existing smart transmitter/endpoint will remain. All other changeouts will require new meters and smart transmitter/endpoints.

Removed meters shall become possession of the Contractor for scrapping purposes.

ITEM 4 – DRILLING OF METER BOX LID FOR ENDPOINT

For existing and new meter box lids that do not have a hole for endpoint/transmitter installation, the contractor will be responsible for neatly drilling the existing meter box lid and installing "through the lid" smart endpoint. Meter box lids are constructed of plastic.

ITEM 5 AND 6 – METER BOX REPLACEMENT

The Contract Unit Price Bid per each shall be payment in full for the furnishing of all labor, machinery, and all incidentals necessary and required for full meter box replacement as determined on a case by case by the Owner. Contractor shall be responsible for disposing of old meter boxes at the time the work is completed unless Owner determines that the meter box should be returned. Meter boxes for $\frac{3}{4}$ " and 1" meters will be 18" x 24" in size. Meter boxes for 2" meters will be 24" x 36" in size.

ITEMS 7, 8, AND 9 – BACKFLOW PREVENTER REPLACEMENT, VARIOUS SIZES

The Contract Unit Price Bid per each shall be payment in full for the furnishing of all labor, machinery, equipment, and all incidentals necessary and required for locating and replacing existing backflow preventer where required. This line item will include connection to the system side and the customer side of the existing service line. In general, a backflow preventer shall be replaced if it is determined to not be functional or if a backflow preventer does not currently exist. This item shall include, but not be limited to, earth and rock excavation, backfill, dewatering, compaction of ditches, cleanup, grassing and/or landscaping restored in-kind, removal and disposal of excess materials, and replacing any property damaged.

ITEMS 10 BACKFLOW PREVENTER INSTALLED UNDERNEATH OBSTRUCTION

The Contract Unit Price Bid per each shall be payment in full for additional labor necessary for installation of backflow preventers when installed underneath an obstruction. A backflow preventer installed underneath an obstruction is considered a backflow preventer where any portion of the backflow preventer is underneath a sidewalk, pavement, obstructive vegetation, etc that prevents plumb vertical access and requires undercutting for access. This line item will cover the additional labor for installing $\frac{3}{4}$ ", 1", and 2" backflow preventers.

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ITEMS 11, 12 AND 13 – CURB STOP REPLACEMENT, VARIOUS SIZES

The Contract Unit Price Bid per each shall be payment in full for the furnishing of all labor, machinery, equipment, and all incidentals necessary and required for replacing existing curb stop where required. In general, a curb stop shall be replaced if the existing curb stop is non-functional or does not currently exist. This item shall include, but not be limited to, earth and rock excavation, backfill, dewatering, compaction of ditches, cleanup, grassing and/or landscaping restored in-kind, removal and disposal of excess materials, and replacing any property damaged.

ITEMS 14, 15, AND 16 – PRV REPLACEMENT, VARIOUS SIZES

The Contract Unit Price Bid per each shall be payment in full for the furnishing of all labor, machinery, equipment, and all incidentals necessary and required for replacing an existing pressure reducing valve (PRV) where required. This line item will include connection to the system side and the customer side of the existing service line. In general, a pressure reducing valve shall be replaced if it is non-functional as determined by the Owner. This item shall include, but not be limited to, earth and rock excavation, backfill, dewatering, compaction of ditches, cleanup, grassing and/or landscaping restored in-kind, removal and disposal of excess materials, and replacing any property damaged.

ITEMS 17 AND 18 – SURFACES REPLACED FOR OPEN CUTS

The Contract Unit Price Bid per square yard shall be payment in full for the furnishing of all labor, machinery, equipment, materials, and all incidentals necessary and required for preparing and replacing pavement removed from sidewalks, roads, driveways, and other paved areas. These items shall include all incidentals necessary and required to complete this work. Measurement for asphalt and concrete replacement along the water service line and/or meter shall be per square yard as measured by the Owner in the field. Asphalt replacement is limited to a 2' width maximum and any additional width will be the responsibility of the Contractor with no pay allowed.

ITEM 19 – OWNER DIRECTED ALLOWANCE

The Contract Lump Sum Price Bid shall represent an allowance for additional work to be made throughout the distribution system as selected and determined by the Owner during construction. Additional work selected by the Owner shall be paid out for the applicable unit price bid item. Repairs not covered under an established bid item shall only be made after written authorization is provided from the Owner.

ITEMS 20 – START-UP, TESTING, CLEANUP AND USE OF WATER SYSTEM IMPROVEMENTS

The Contract Lump Sum Price Bid shall be paid for furnishing the Owner an operable and completed project that has successfully passed all tests and been approved by all authorities for use by the Owner as intended and is put into service. The price in this item represents an allowance that is established by the Owner and used by all Contractors bidding the project. The amount of money written in this item will be paid to the Contractor when the project is approved for service by the Owner and all authorities and/or the project is in service and all cleanup is completed. Since all are an integral part of the entire water project needed by the Owner, partial payment will not be allowed on this item.

SHELBY COUNTY WATER SERVICES METER CHANGEOUT PROJECT**PROPOSAL FORM AND SAMPLE BID BOND****SECTION 000300 – Page 7 of 11**

BIDDER agrees to perform all the work described in the Contract Documents for the following unit prices or lump sum:

Note:

The Owner has Sales and Use Tax Exemption status under Alabama law. BIDS shall include only those taxes which are applicable based on this tax exemption status. See Special Provisions for “Application For Tax Certificate of Exemption”.

ITEMS OF WORK
BID SCHEDULE

BASE BID

ITEM	QUANT	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
1	7,150	Each	5/8” x 3/4” Meter Replacement	\$	\$
2	6,600	Each	1” Meter Replacement	\$	\$
3	220	Each	2” Meter Replacement	\$	\$
4	20	Each	Drilling of Meter Box Lid for Endpoint	\$	\$
5	1,000	Each	Standard Meter Box Replacement for 3/4” and 1” meters	\$	\$
6	10	Each	Standard Meter Box Replacement for 2” meters	\$	\$
7	6,600	Each	3/4” Backflow Preventer Replacement	\$	\$
8	4,786	Each	1” Backflow Preventer Replacement	\$	\$
9	100	Each	2” Backflow Preventer Replacement	\$	\$
10	1,500	Each	Backflow Preventers installed Underneath Obstructions	\$	\$
11	100	Each	3/4” Curb Stop Replacement	\$	\$

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ITEM	QUANT	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
12	50	Each	1" Curb Stop Replacement	\$	\$
13	1	Each	2" Curb Stop Replacement	\$	\$
14	100	Each	3/4" PRV Replacement	\$	\$
15	100	Each	1" PRV Replacement	\$	\$
16	5	Each	2" PRV Replacement	\$	\$
17	50	Square Yards	Concrete Pavement Replaced for Cuts	\$	\$
18	50	Square Yards	Asphalt Pavement Replaced for Cuts	\$	\$
19	1	Each	Owner Directed Allowance	\$ 50,000	\$ 50,000
20	1	Lump Sum	Start-Up, Testing, Clean-up, and Use of Water Improvements	\$	\$

TOTAL OF BASE BID

\$ _____

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PROPOSAL FORM AND SAMPLE BID BOND

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FORM OF BID BOND

KNOW ALL MEN BY THESE PRESENTS:

That the contractor, as Principal, and _____
(Name of Surety)

_____, as Surety, are held and firmly bound
unto _____
(Address)

the **SHELBY COUNTY COMMISSION** as Obligee in the full and just sum of five percent (5%) of amount bid (Maximum amount - \$10,000.00), lawful money of the United States, for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the said Principal is herewith submitting its proposal for

PROJECT NAME: _____

The condition of this obligation is such that:

If the aforesaid Principal shall be awarded the contract and said Principal will, within the time required, enter into a formal contract and give a good and sufficient bond to secure the performance of the terms and conditions of the contract, then this obligation will be void; otherwise, the Principal and the Surety will pay unto the Obligee the difference in money between the amount of the contract as awarded and the amount of the proposal of the next lowest acceptable bidder, but not to exceed the total amount of the proposal guaranty. If no other bids are received, the full amount of the proposal guaranty shall be retained and/or recovered as liquidated damages for such default.

Witness our hands and seals this _____ day of _____,
20____.

SIGNATURE OF INDIVIDUAL BIDDER: (USE ONLY WHERE BIDDER IS AN INDIVIDUAL)

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_____, Doing Business As, _____
(Name of Individual) (Business Name)

Business Mailing Address: _____

NAME OF PARTNERSHIP, JOINT VENTURE OR CORPORATION:

(Name of Partnership, Joint Venture or Corporation*) – (If Two Corporations**)

Business Mailing
Address: _____ BY: _____ (L.S.)
(Signature and Position or Title of
Officer Authorized to Sign Bids and
Contracts for the Firm)

Business Mailing
Address: _____ BY: _____ (L.S.)
(Signature and Position or Title of
Officer Authorized to Sign Bids and
Contracts for the Firm)

Business Mailing
Address: _____ BY: _____ (L.S.)
(Signature and Position or Title of
Officer Authorized to Sign Bids and
Contracts for the Firm)

* (Corporate Seal)
Attest: _____ Name of State under the laws of which the
Corporation was chartered:

(Secretary)

** (Corporate Seal)
Attest: _____ Name of State under the laws of which the
Corporation was chartered:

(Secretary)

(Name of Surety)

BY: _____
(Attorney-in-Fact)

**PROPOSAL WILL NOT BE ACCEPTED UNLESS THIS FORM FOR BID BOND IS USED, AND
BIDS WILL NOT BE CONSIDERED UNLESS THIS FORM IS SIGNED BY PRINCIPAL AND
SURETY OR A CERTIFIED CHECK IN THE PROPER AMOUNT IS FURNISHED. CASHIER'S
CHECK IS NOT ACCEPTABLE.**

PLEASE LEAVE ATTACHED IN YOUR BIDDING FORM

SHELBY COUNTY WATER SERVICES METER CHANGEOUT PROJECT

PROPOSAL FORM AND SAMPLE BID BOND

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End of Section